

# **BOARD OF COUNTY COMMISSIONER'S MINUTES**

**January 10, 2011**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 10th day of January, 2011, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Christine Brannon, Chief Deputy County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
Paul Meyer, District #2 Foreman (acting on behalf of George Skinner, Vice-Chairman)  
Rod Cleveland, Member  
Christine Brannon, Secretary

Vice-Chairman George Skinner and Tammy Howard, Secretary were absent.

Others present were: David Batton, Assistant District Attorney, Sarita Scott, Melinda Duke, Brenda Wakeman, Denise Ellison, David Tinsley, James Tyree, Peggy Laizure, Susan Moffatt, Bryan Jenkins, Trace Bailey, Casey Kearns and G. Davis.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of January 3, 2011 and Special Meeting of December 30, 2010.  
The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes.  
Motion Carried.

Upon the request of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, to accept the bids and table the awarding and/or rejecting of County Bid #FB-1486 – The installation of insulation for the Fairground Arena located at the Cleveland County Fairgrounds, 615 E. Robinson, Norman, Oklahoma.  
The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes.  
Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	<b>L.G. Construction Co., Inc</b>	<b>Preferred Roofing Foam &amp; Coating, Inc.</b>	<b>Oklahoma Foam Insulation &amp; Roofing, LLC</b>	<b>Elite Roofing Systems</b>	
BID: #FB-1486					
DEPT: Fair Board					
DATE OPENED: 1-10-11					
	1	2	3	4	
<b>List of Individual Items</b>					<b>Awarded To:</b>
					Tabled on 1-10-11
The installation of Insulation for the Fairground Arena located at the Cleveland County Fairgrounds, 615 E. Robinson, Norman, Oklahoma.					
On-Site Inspection Made?	Yes	Yes	Yes	Yes	
Approx. Starting Date:	Jan. 17, 2011	1/24/11	1-14-2011	1/14/11 3 days after contract sign	
Approx. Ending Date:	Mar. 17, 2011	2/7/11	2-15-2011	2/16/2011	
<b>BID TOTAL:</b>	\$198,660.00	\$132,010.08	\$208,556.00	\$180,341.50	
<b>OPTION #1:</b>	\$21,179.00	\$19,256.00	\$2,640.00	\$10,800.00	
<b>OPTION #2:</b>	\$9,600.00	\$17,392.66	\$15,634.00	\$26,565.00	
			(\$10,400.00 cashiers check)		
Exceptions:	*Suitable end date is March 17th, 2011	None	No Fire/OK included if required by code. Must be able to work 24-6 to make deadline	None	
	(3 weeks sand blasting, over 1 week for insulation, and over 1 week for painting)		Permits, Performance Bonds		
	*Option #2-Add 2 weeks to end date				
Contact Person:	Linsey A. Gay	Bill FeLand	Gary Davis	Terry Madden	
Title:	President	President	Sales Manager	Owner	
Address:	5940 Epperly Drive OKC, OK 73135	7127 NW 39th Exp. Suite A Bethany, OK 73008	614 Classen Norman, OK 73071	3001 Allspice Run Norman, OK 73026	
Telephone Number:	405-672-9100	405-792-2222	405-308-1803	405-307-0466 (ofc) 918-557-9833 (cell)	
Fax Number:	405-672-5604	405-792-2224	None	405-307-0466	
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	
PA-102(1982)					

Upon the request of Brenda Wakeman, Assistant Purchasing Agent, Rusty Sullivan moved, seconded by Rod Cleveland, due to so many line items accept the bids and to table the awarding and/or rejecting of County Bid #HWY-1487 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from January 22, 2011 thru May 21, 2011.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.

Motion Carried.

The bidders, each with properly executed non-collusion affidavits are listed on the following page:

<b>CLEVELAND COUNTY BID SUMMARY</b>					
<b>List of Individual Bidders</b>					
	<b>Fentress Oil Co. Inc.</b>	<b>Jim Johnson Oil Co.</b>	<b>Hooten Oil Co.</b>	<b>Clark Oil Distributors Inc.</b>	
BID: #HWY-1487					
DEPT: Commissioner's					
DATE OPENED: 1-10-11					
	1	2	3	4	
					<b>Awarded To:</b>
Non-Encumbered					<b>Tabled 1-10-11</b>
Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners.					
The bid term will be from January 22, 2011 thru May 21, 2011					
NON-COLLUSION AFFIDAVIT:	YES	YES	YES	YES	

Upon the request of David Batton, Assistant District Attorney, Rod Cleveland moved, seconded by Rusty Sullivan, to table the minutes of the Special Meeting of December 22, 2010. The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes. Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to table the agreement between M. Rock Richardson LPC, PC and the Cleveland County Sheriff’s Office for women’s jail diversion and job placement program commencing December 1, 2010 through September 30, 2011 for \$1,000.00 per month. The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes. Motion Carried.

Chairman Sullivan stated Dan Cary, Safety Director, said there were no problems. Rusty Sullivan moved, seconded by Rod Cleveland, to table whether the conditions warrant the adoption of a Burn Ban Resolution as per the Oklahoma Statute Title 2 Section 16-26.B. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes. Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Copier Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. for one (1) Sharp, Model #MX-2600N, Serial #05069058 The Agreement will be in effect January 10, 2011 through June 30, 2011. The cost will be \$.013 for Black & White and \$.062 for Color. Agreement includes parts, drums, labor, toner and staples. The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes. Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rod Cleveland moved, seconded by Rusty Sullivan, to table the Agreement between the Cleveland County Sheriff’s Office and Jennifer Walker to provide services for the Second Chance Act Project. The Agreement will be in effect January 1, 2011 through September 30, 2011 for the amount of \$20,000.00. The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes. Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rod Cleveland moved, seconded by Rusty Sullivan, to table the Agreement between the Cleveland County Sheriff’s Office and Jennifer Dell, MSW, to serve as the evaluation assistant for the Second Chance Act Project. The Agreement will be in effect January 1, 2011 through September 30, 2011 for the amount of \$2,000.00 per month.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.  
Motion Carried.

Upon the request of David Batton, Assistant District Attorney, Rod Cleveland moved, seconded by Rusty Sullivan, to table the Agreement between the Cleveland County Sheriff’s Office and David Moxley, PHD, to provide services for the Second Chance Act Project. The Agreement will be in effect December 1, 2010 through September 30, 2011 for the amount of \$1,500.00 per month.

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Renewal Service Contract between the Cleveland County Assessor’s Office and Oracle for technical support services. The Contract will be in effect February 17, 2011 through February 16, 2012 for the amount of \$726.76.

The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Service Agreement between the District#1 County Commissioner’s Office and Del Nero Communications Management, L.L.C. for monthly wireless services. The Agreement shall be in effect for (1) one-year for the amount of \$100.00 per month. One-time charge of \$300.00 for the purchase and installation of equipment.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the December, 2010 monthly reports of the following:

- a. David Tinsley, County Assessor
- b. Rhonda Hall, Court Clerk
- c. Paula Roberts, Election Board Secretary
- d. Shari Kinney, County Health Department
- e. Sandra DeSelms, County Treasurer

The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 398,068.70
T1C	\$ 3,868.64
T2A	\$ 2,785,766.02
T2B	\$ 28,888.18
T3	\$ 1,650,462.96
<u>Total Unrestricted</u>	<u>\$ 4,867,054.50</u>

The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-1283 – B2A	11-0072 – T2A
11-1914 – B2A	11-0328 – T2A
11-1977 – B2A	11-1364 – T2A
11-1979 – B2A	11-1376 – T2A
11-2088 – B2A	11-2133 – T2A
11-2523 – B2A	11-2430 – T2A
11-2552 – R3BS4	11-2714 – T2A
	11-2722 – T2A
11-1399 – MD2	
11-2374 – MD2	
11-2375 – MD2	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **Sheriff’s Department:**

11-3452 – R3BS2A	Copelin’s Office Center	\$ 500.00
11-3453 – B2A	Copelin’s Office Center	\$1,500.00
11-3454 – B2A	Quality Towing Service, Inc.	\$1,000.00
11-3456 – B2A	Home Depot Credit Services	\$ 500.00
11-3457 – B2A	Federal Corporation	\$ 500.00
11-3458 – R3BS2A	Wal-Mart Community	\$ 500.00
11-3586 – B2A	ADI	\$ 250.00
11-3587 – B2A	James Supplies & Rental	\$ 250.00

b. **District #1 Warehouse:**

11-3467 – T2A	Fox Building Supply	\$1,000.00
11-3469 – T2A	Delco Diesel Services, Inc.	\$ 100.00
11-3471 – T2A	Warren Cat	\$3,500.00
11-3533 – T2A	National Fastener Corporation	\$1,000.00

c. **District #2 Warehouse:**

11-3461 – T2A	Lowe’s Companies, Inc.	\$ 500.00
11-3463 – T2A	O’Reilly Automotive	\$1,500.00
11-3577 – T2A	C.L. Boyd Company, Inc.	\$2,500.00
11-3578 – T2A	C.L. Boyd Company, Inc.	\$2,000.00
11-3579 – T2A	Bruckner’s Truck Sales, Inc.	\$2,500.00
11-3580 – T2A	Farm Plan, Inc. – Atwoods	\$1,000.00
11-3581 – T2A	Weldon Parts, Inc.	\$1,500.00
11-3582 – T2A	KSM Exchange, L.L.C.	\$2,000.00

d. **District #3 Warehouse:**

11-3465 – T2A	American Logo & Sign, Inc.	\$ 750.00
11-3521 – T2A	Tinhorns R Us, L.L.C.	\$1,000.00

11-3565 – T2A	Noble Hardware	\$ 500.00
11-3583 – T2A	Palace Auto Supply, Inc.	\$ 500.00

e. **Health Department:**

11-3573 – MD1C	Daniel Thatcher	\$ 150.00
11-3590 – MD1C	Tracie Murnan	\$ 150.00

f. **County Assessor:**

11-3514 – CFHRE2	Copelin’s Office Center	\$2,000.00
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The vote was: Rusty Sullivan, yes; Paul Meyer, yes; Rod Cleveland; yes.  
Motion Carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

a. General Fund	\$ 674,228.87
b. Highway Fund	144,255.15
c. Health Fund	12,947.51
d. Sheriff Service Fund	41,667.00
e. Sheriff Jail Fund	211.20
f. Sheriff Revolving Fund	8,804.66
g. County Detention Transition Acct. Fund	13,743.91
h. County Clerk Preservation Fund	600.00
i. Local Emergency Planning Committee Fund	59.20
j. Fair Board Fund	4,542.07

The vote was: Paul Meyer, yes; Rod Cleveland; yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Rod Cleveland moved, that the meeting be adjourned. Rusty Sullivan seconded the motion.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Paul Meyer, yes.  
Motion Carried

(Clerk’s Note: the agenda was posted on 01-07-2011 at 8:31 a.m.)